



CallSwitch One App

# Quick **Install** Guide

## Auto-Deployment



CallSwitch**One**™

### About the CallSwitch **One** App

CallSwitch One applications allow users to use smartphones and desktops as extensions of their work phone. They offer a flexible alternative to using a physical desk phone, enabling users to handle calls from any location, whether on the go, in an office or working remotely. App users can make and receive calls, send and receive instant messages, share files, view call history, and manage their CallSwitch One settings.

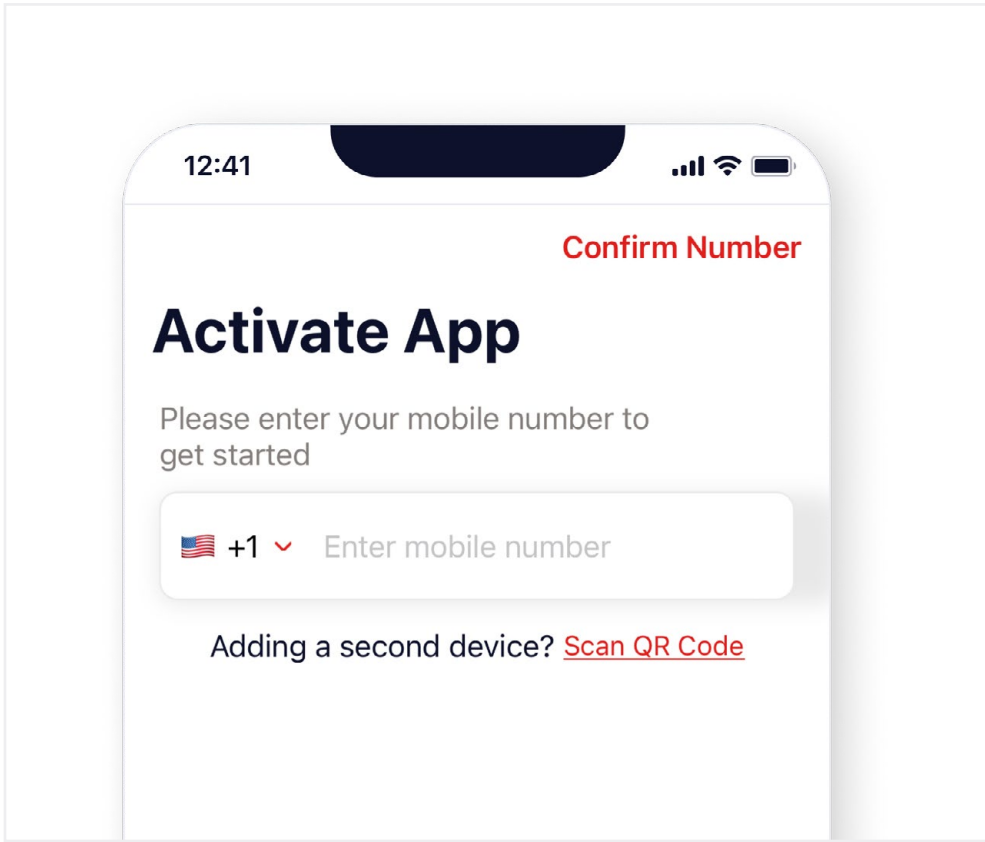


# Installing the CallSwitch One App on a Mobile

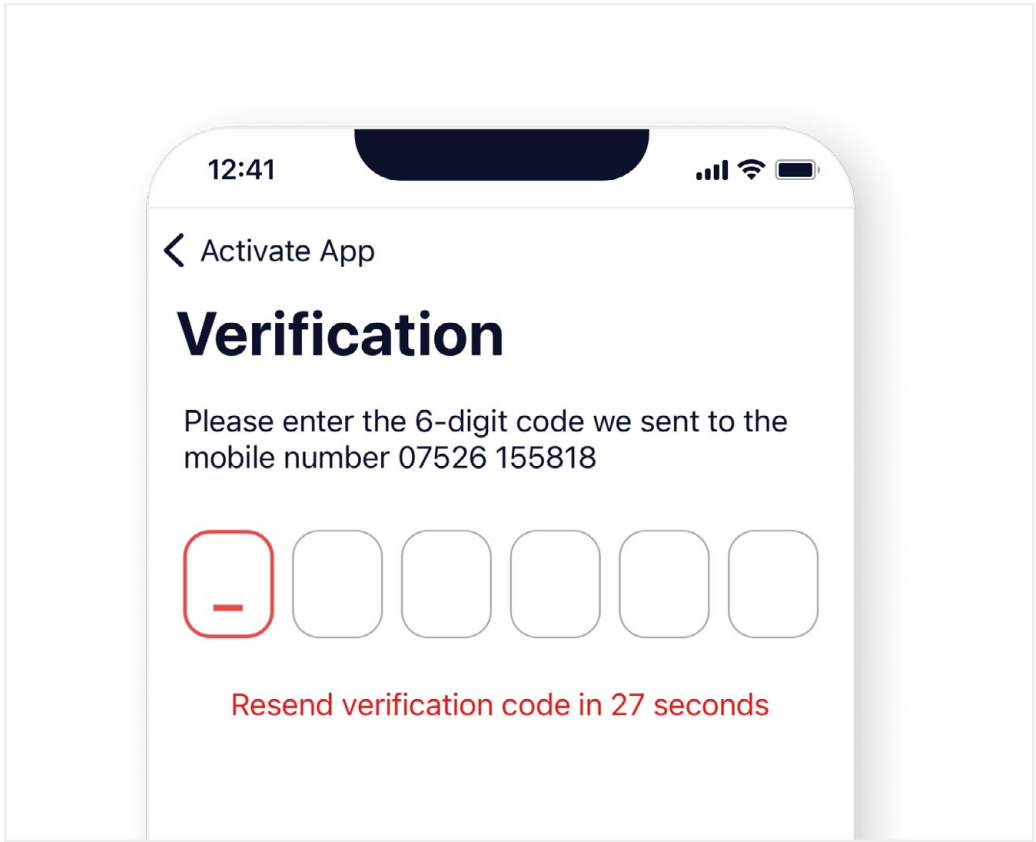
This guide will help you set up the CallSwitch One app on your smartphone and computer. In order to sign-in to the app, you will need to know your unique 'Company Code' for authentication.

**Get ready:** A unique Company Code is required to sign-in to the app. The Company Code should be shared with you by your CallSwitch One system administrator.

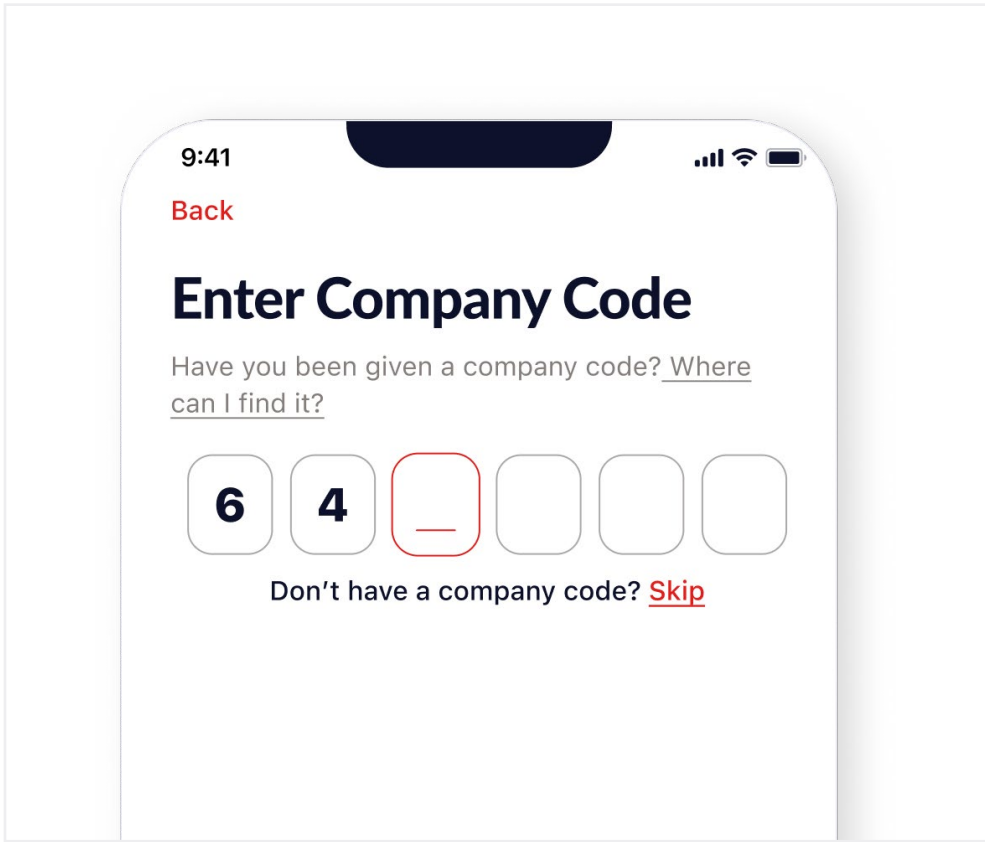
Download the app by going to **callswitchone.com/downloads** or by searching 'CallSwitch One' in the Google Play Store or Apple App Store.



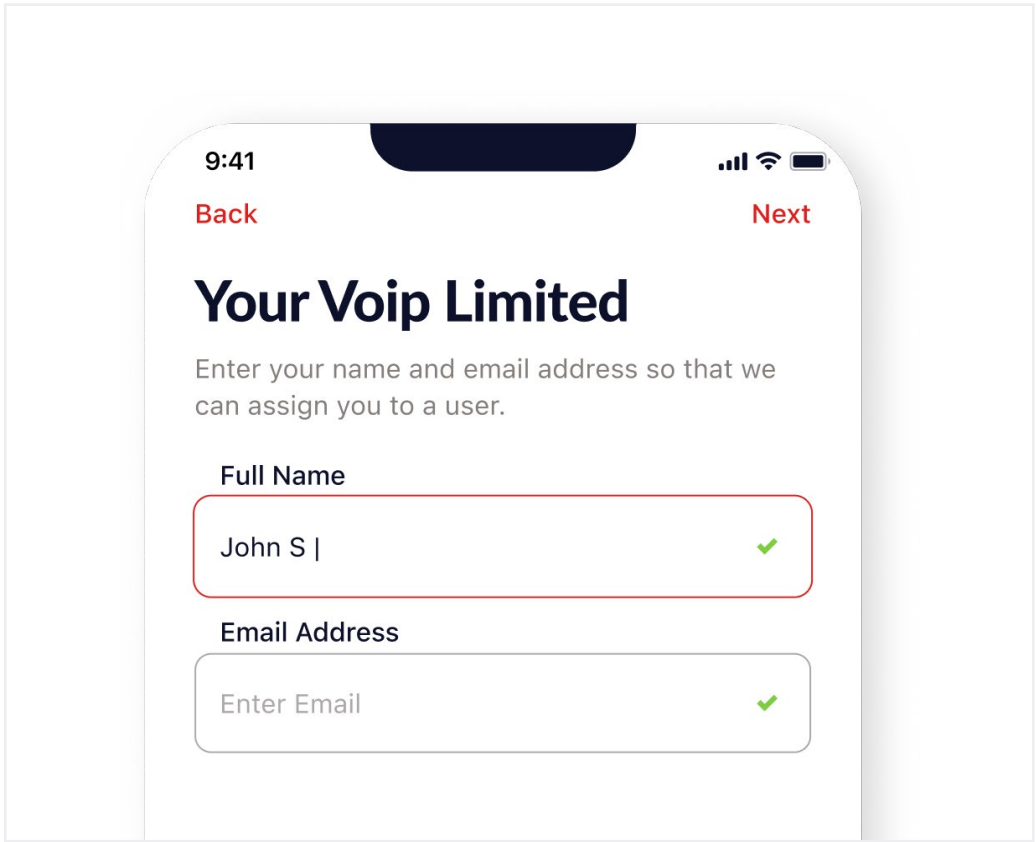
1   Open the app on your device and enter **your mobile number** to get started.



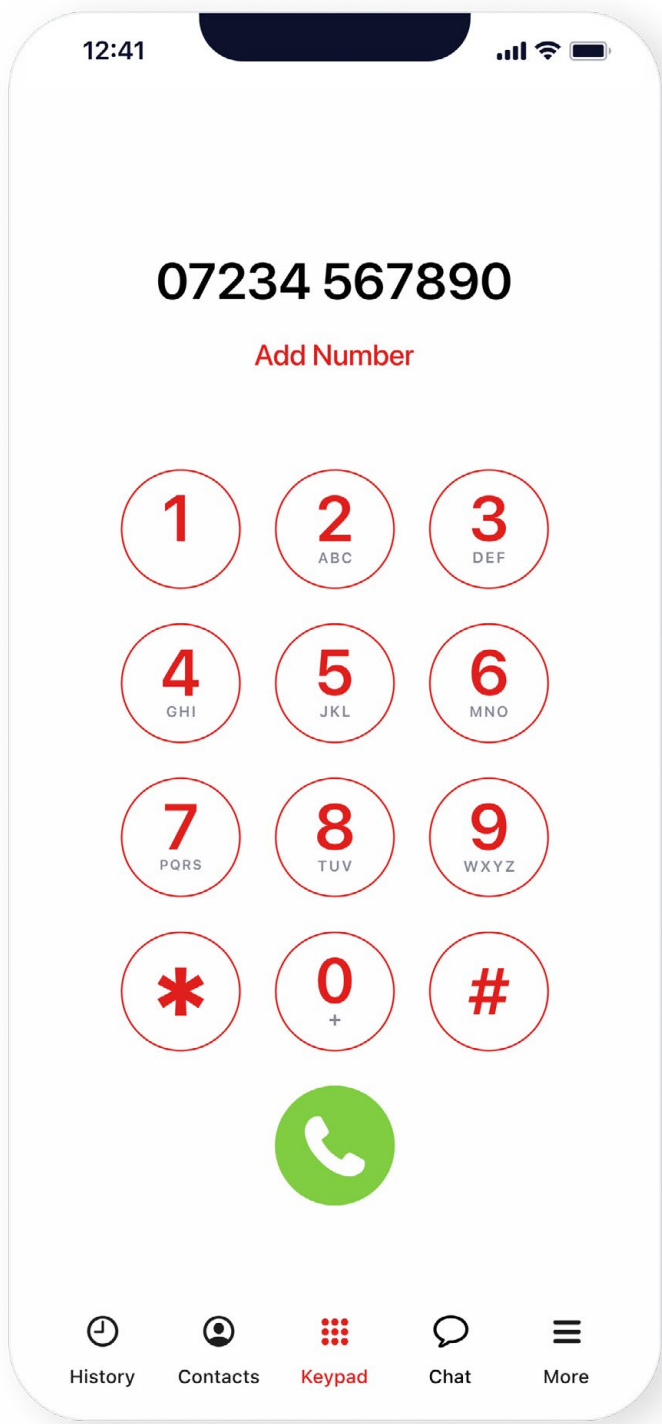
2   You will receive a 6-digit **verification** code via SMS. Enter the code in the boxes provided.



3   You will then need to enter your **Company Code**.



4   Enter your **Full Name** and **Email Address** in the boxes provided



5   The system will automatically assign you with an Extension number and activate you as a user on the system. The Extension number that you have been assigned is visible on your app homescreen and dialpad. You are now ready to make and receive calls.



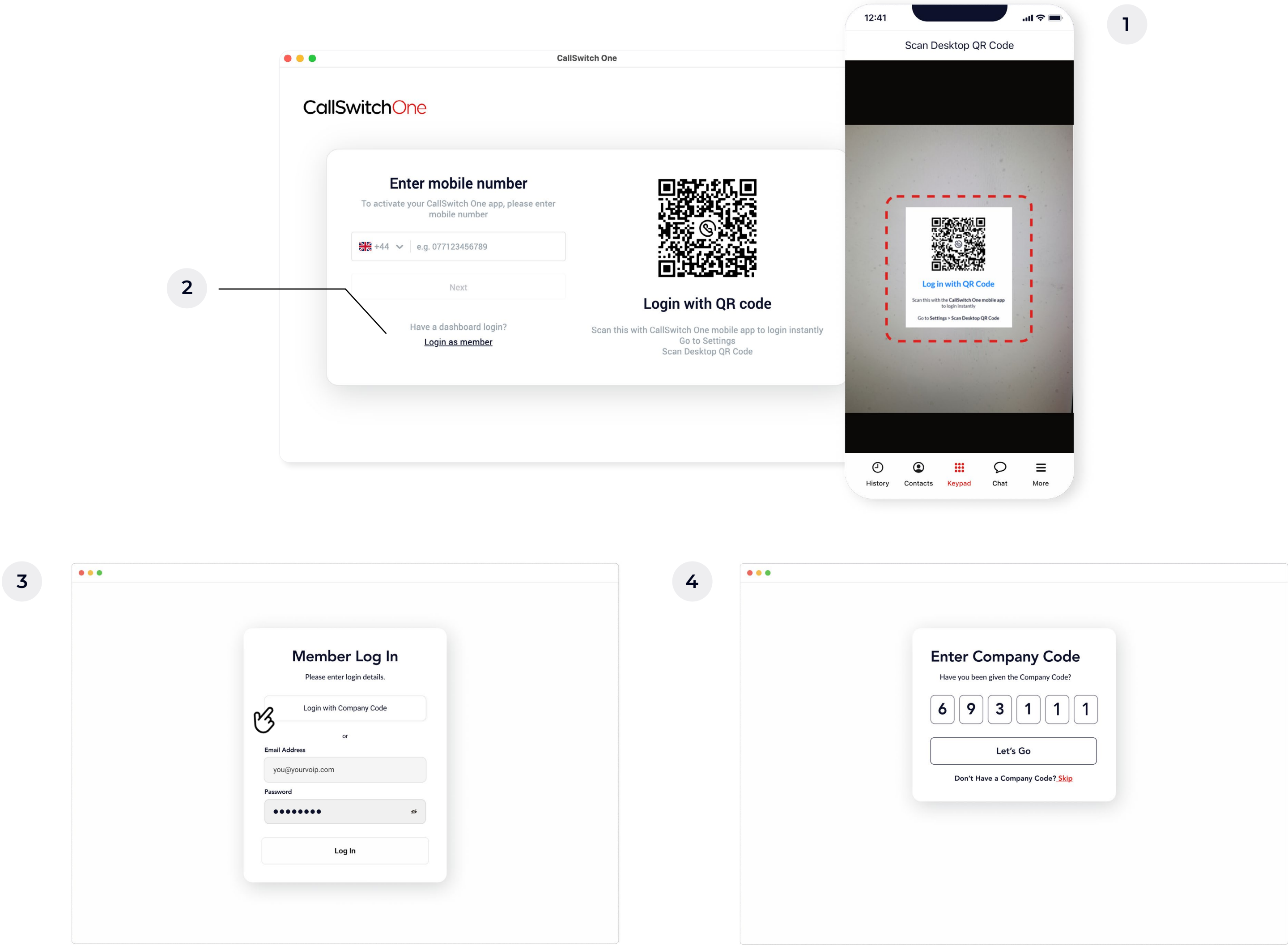
# Installing the CallSwitch One App on a Desktop

If you have already set up the CallSwitch One App on your mobile device you only need to follow **Step 1**.

If you have not setup CallSwitch One on your mobile device, jump to **Step 2**.

**Get ready:** Go to [callswitchone.com/downloads](https://callswitchone.com/downloads), select your computer operating system and follow the instructions to download the app.

- 1
- You can use your CallSwitch One mobile app to sign-in to the Desktop by scanning the QR code on the right. Open your mobile app and press **More > My Devices > Link a device > Scan Desktop QR code**.
- 2
- If your mobile device is **not** setup, click **Login as member**.
- 3
- Then select the **Login with Company Code** option.
- 4
- You will then be prompted to input your **Company Code**.



# Installing the CallSwitch One App on a Desktop

- 5
- Enter your **Full Name**, **Email Address**, then create and confirm a **Password**. The Password must be a minimum of 8 characters in length and contain upper and lower case letters, a number and a special character e.g £\$@!%\*#?&. Click **Submit** and you will be assigned an Extension number and be activated as a User.
- 6
- You will then be taken back to the original CallSwitch One login screen. Select **Login as member** again.
- 7
- This time, enter the **Email Address** and **Password** that you had setup at **Step 5** and click **Login**.
- 8
- You are now logged into the Desktop app and ready to make and receive calls.

5

Enter your name and email.  
So that we can assign you a user.

Full Name

John S I

Email Address

Enter Email

Set Password

\*\*\*\*\*

Confirm Password

\*\*\*\*\*

Log In

6

CallSwitchOne

Enter mobile number

To activate your CallSwitch One app, please enter mobile number

+44

e.g. 077123456789

Next

Have a dashboard login?

Login as member

Login with QR code

Scan this with CallSwitch One mobile app to login instantly

Go to Settings

Scan Desktop QR Code

7

Member Log In

Please enter login details.

Login with Company Code

or

Email Address

you@yourvoip.com

Password

\*\*\*\*\*

Log In

8

IM

All Contacts

+ New Contact

Filter

Chloe Bank

Daisy Doleman

Holly Glow

Steve Sole

Rachel Holmes

Tala Green

Thea Elson

Toni Halloway

Eliška Peres

Finn Čosić

Holly Glow

Mia Kaya

Amar Idowu

Lukas Ajroud

Emil Taylor

Eino Hansen

Maria Čosić

Ella Nielsen

Defne Silva

Aya Sharma

History

Search

Answered

Unanswered

Missed calls

TUESDAY 15TH MARCH

+44 7890 123456 (John Smith)

Guildford, England

08:32

23 mins 32 seconds

+44 7890 123456 (John Smith)

Guildford, England

08:32

Missed Call

Sam Smith

Guildford, England

08:32

Missed Call

MONDAY 14TH MARCH

+44 7890 123456 (John Smith)

Guildford, England

Yesterday 18:52

23 mins 32 seconds

+44 7890 123456 (John Smith)

Guildford, England

Yesterday 18:52

23 mins 32 seconds

+44 7890 123456 (John Smith)

Guildford, England

Yesterday 18:52

23 mins 32 seconds

Using your Web Browser

You can also use CallSwitch One with your web browser by going to **callswitchone.app** It works in exactly the same way as the desktop app and you don't have to download anything.

Google

CallSwitch One

callswitchone.app

IM

Contacts

+ New

Search Contacts